

**Springport Village Council  
Regular Meeting  
November 12, 2020**

**Call to Order:**

President Webb called the meeting to order at 7:00 p.m.

**Roll Call:**

Clerk Engelter took roll.

*Council and Village Employees:* Bartley, Parish, Webb, Clerk Engelter, and Manager Naylor, Conley attended via speakerphone.

*Absent:* Griffith, Kerns, and Pennell

*Public:* Ryane Engelter, Zach Polich, and Zach Parish

**Approval of Minutes:**

Motion by Bartley, second by Parish to accept the minutes of the previous Village Council meeting, on October 6, 2020, as written.

*Ayes:* Bartley, Parish, Conley and Webb.

*Nays:* None.

*Absent or Abstain:* Griffith, Kerns, and Pennell

**MOTION CARRIES**

**Presentations:**

None

**Correspondence:**

None

**Public Comment:**

Ryane Engelter and Zach Polich introduced themselves. They are Government students at Western High School and are attending the meeting to observe how a governmental body works.

**Manager's Report:**

Manager Naylor announced Clerk Engelter has been made Covid manager for the Village of Springport. She will maintain Covid records and hold employee trainings on Covid protocol. Dump truck has been ordered. Blight notices have gone out. Master Plan is moving along. Christmas tree lighting plans are being discussed.

**Clerk's Report:**

Clerk Engelter announced she is working on Covid protocol information and making a binder.

**DPW Report:**

Manager Naylor announced the water tower has been cleaned and repaired

**Delinquent Accounts/Shut Offs:**

Delinquent accounts/Shut Offs were reviewed

### **Treasurer's Report:**

Motion by Bartley, second by Parish to accept the October 2020 Treasurer's Report as written, subject to audit.

Roll call vote-

*Ayes:* Bartley, Parish, Conley, and Webb

*Nays:* None.

*Absent or Abstain:* Griffith, Kerns, and Pennell

**MOTION CARRIES**

### **Disbursements:**

Disbursements were reviewed

### **Committee Reports:**

Planning and Zoning Commission: Meeting was held regarding Master Plan

Zoning Board of Appeals: Meeting was held for Master Plan

Cemetery: No Report

Emergency Management: No Report

Police Committee: No Report

Wellhead Protection: No Report

Operations- No Report

Administration: Personnel manual will be reviewed

Parks and Recreation: Tree lighting event was discussed

### **Unfinished Business:**

- a.) 2020 Capital Improvement Bond
  - a. Street project was discussed
  - b. DPW Barn was discussed
  - c. Love Property purchase was discussed
- b.) m-99 Revitalization was discussed
- c.) Blight was discussed
- d.) Sewer Bond was discussed

### **New Business:**

- a.) Resolution 20-13 – Water Rates  
Motion by Parish, second by Bartley to adopt Resolution 19-15, A RESOLUTION TO ADOPT AND ESTABLISH RATES TO OPERATE AND MAINTAIN THE WATER AND WASTE WATER SYSTEMS.

#### **Roll Call vote.**

*Ayes:* Parish, Bartley, Conley and Webb

*Nays:* None.

*Absent or Abstain:* Griffith, Kerns, and Pennell

**MOTION CARRIES**

- b.) Springcom Grant was discussed
- c.) Depot Building was discussed

d.) Wage adjustments

Motion by Bartley, second by Parish to extend wage adjustments of 3% for all regular employees

*Ayes:* Bartley, Parish, Conley and Webb

*Nays:* None.

*Absent or Abstain:* Griffith, Kerns, and Pennell

**MOTION CARRIES**

**Announcements:**

- Zach Parish announced he is excited to begin working with council next month
- Engelter announced she was working on election results to get to council
- Webb said to stay safe and have a nice holiday

President Webb adjourned the meeting at 8:48 p.m.

**Up-coming Public Meetings:**

**Village of Springport Council Workshop Meeting – December 8, 2020 at 7:00 p.m.**

**Village of Springport Council Meeting – December 10, 2020 at 7:00 p.m.**

Respectfully Submitted,  
Sommer Engelter, Village Clerk