

**Springport Village Council  
Regular Meeting  
October 6, 2020**

**Call to Order:**

President Webb called the meeting to order at 7:00 p.m.

**Roll Call:**

Clerk Engelter took roll.

*Council and Village Employees:* Bartley, Conley, Griffith, Parish, Pennell, Webb, Treasurer Laura Bartley, Clerk Engelter, DPW – Trevor Love, Deputy Treasurer Pickford, and Manager Naylor

*Absent:* Kerns

*Public:* Chief Brent Lincoln, Officer Garrett Brown, Zachary Parish, James Bartley and Kayla Bartley

**Approval of Minutes:**

Motion by Conley, second by Pennell to accept the minutes of the previous Village Council meeting, on September 10, 2020, as written.

*Ayes:* Conley, Pennell, Bartley, Griffith, Parish and Webb.

*Nays:* None.

*Absent or Abstain:* Kerns

**MOTION CARRIES**

**Presentations:**

None

**Correspondence:**

None

**Public Comment:**

Zachary Parish spoke to council about his submission to become a write in candidate for the open seat on the Village Council in the upcoming election.

Chief Lincoln introduced Officer Garrett Brown who is in training with the Springport Township Police Department.

**Manager's Report:**

Manager Naylor asked council to support purchasing a new laser gun for speed control on Village streets.

Motion by Griffith, second by Pennell to purchase a new laser speed gun for the Springport Township Police Department

*Ayes:* Griffith, Pennell, Bartley, Conley, Parish, and Webb

*Nays:* None.

*Absent or Abstain:* Kerns

**MOTION CARRIES**

Green Street will be moving to a Major Street with the State of Michigan. We have obtained 2 quotes for the concrete approach to the Springport Bible Church. Water rate increases will be on the agenda for next month.

**Clerk's Report:**

Clerk Engelter announced she is working on streamlining some accounting procedures. She has also been working with Deputy Treasurer Pickford to get the Pontem Cemetery software set up. Cemetery has been busy this month. The Village received grant money from Cares funding. With that grant more paperwork and reporting is required and being handled by Clerk Engelter. A webinar with more information about Cares funding will take place on October 13<sup>th</sup> and will be attending by Engelter. There will be a chart chat of the new chart of accounts on the 15<sup>th</sup> that Engelter will be attending. A new free WIFI connection has been set up in cooperation with Springcom at the Village Office. It will be a free option for Village residents and students at the school if the school has to go virtual. There will be a workers comp Audit on Monday, October 19<sup>th</sup>.

**Deputy Treasurer's Report:**

Deputy Treasurer Pickford has been working on setting up Pontem. Pickford presented a new shut off policy.

Motion by Conley, second by Pennell to accept the new shut off policy as written.

*Ayes:* Conley, Pennell, Bartley, Griffith, Parish, and Webb

*Nays:* None.

*Absent or Abstain:* Kerns

**MOTION CARRIES**

**DPW Report:**

Love announced the waste water discharge has started. Love gave a street project update. Estimates are being gathered for the addition of a south fence at the Lagoons. Tree trimming over the sidewalks is in process.

**Delinquent Accounts/Shut Offs:**

Delinquent accounts/Shut Offs were reviewed

**Treasurer's Report:**

Motion by Conley, second by Pennell to accept the September 2020 Treasurer's Report as written, subject to audit.

Roll call vote-

*Ayes:* Conley, Pennell, Griffith, Bartley, Parish, and Webb

*Nays:* None.

*Absent or Abstain:* Kerns

**MOTION CARRIES**

**Disbursements:**

Disbursements were reviewed

## Committee Reports:

Planning and Zoning Commission: No Report

Zoning Board of Appeals: No Report

Cemetery: No Report

Emergency Management: pipeline emergency response will be reviewed

Police Committee: No Report

Wellhead Protection: No Report

Operations- No Report

Administration: new policy for proposed payment plan

Parks and Recreation: Summerfest was discussed

## Unfinished Business:

- a.) 2020 Capital Improvement Bond
  - a. Street project was discussed
  - b. DPW Barn was discussed
- b.) m-99 Revitalization was discussed
- c.) Blight was discussed

## New Business:

- a.) Love's Sawmill Property

Motion by Conley, second by Bartley to give Manager Naylor the authority to purchase the former Love's Sawmill property for the purpose of the building of a new DPW facility at the cost of \$55,000.00

*Ayes:* Conley, Bartley, Griffith, Parish, Pennell and Webb  
*Nays:* None.  
*Absent or Abstain:* Kerns

**MOTION CARRIES**
- b.) Lagoon Tree Clearing

Motion by Conley, second by Bartley give Manager Naylor the authority to hire Dave Ewers to clear the tress at the lagoon for the purpose of the construction of new lagoon fencing at the cost of \$11,500.00

*Ayes:* Conley, Bartley, Griffith, Parish, Pennell and Webb  
*Nays:* None.  
*Absent or Abstain:* Kerns

**MOTION CARRIES**
- c.) Lagoon Fence

Motion by Bartley, second by Parish to give Manager Naylor the authority to hire Pro-Soil to complete the lagoon fencing at the cost of \$16,200.00

*Ayes:* Bartley, Parish, Conley, Griffith, Pennell, and Webb  
*Nays:* None.  
*Absent or Abstain:* Kerns

**MOTION CARRIES**

d.) Wage adjustments

Motion by Conley, second by Bartley to extend hourly wage adjustments as recommended by Manager Naylor

*Ayes:* Conley, Bartley, Griffith, Parish, Pennell and Webb

*Nays:* None.

*Absent or Abstain:* Kerns

**MOTION CARRIES**

**Announcements:**

- Pennell reminded people to get out and vote
- Engelter thanked council for the wage adjustment
- Webb announced his building was sold. There will be a new business going in. There is also a new business on Main Street – The Blue Door Home Store. Webb has made an offer on the property on Mechanic Street located near the church.

President Webb adjourned the meeting at 9:24 p.m.

**Up-coming Public Meetings:**

**Village of Springport Council Workshop Meeting – November 10 2020 at 7:00 p.m.**

**Village of Springport Council Meeting – November 12, 2020 at 7:00 p.m.**

Respectfully Submitted,  
Sommer Engelter, Village Clerk